

## INFORMATION MANUAL | (INTER)NATIONAL SUBSIDIES WITHIN THE ARTS DECREE

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## TABLE OF CONTENTS

The Arts Decree: introduction	3
KIOSK	4
(Sub)disciplines	5
Step-by-step plan Allowance for international presentation (TIP)	7
Step-by-step plan International presentation projects (IP)	12
Differences TIP and IP	18
Step-by-step plan residency grants	19
Also in the Arts Decree: Grants and project subsidies	26
About Flanders Arts Institute	27

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### **Other online resources**

- [Application manual Allowance for an international presentation](#)
- [Application manual International presentation projects](#)
- [Application manual Residency grants](#)
- [Subsidies in the Arts Decree](#)
- [kunsten.be/en/advies](http://kunsten.be/en/advies)

## THE ARTS DECREE: INTRODUCTION

The Arts Decree is the main subsidy framework for professional arts in Flanders. It determines procedures for the application, assessment, allocation and governance of various subsidy instruments:

- **Grants**
- **Project subsidies**
- **Subsidies for international presentation projects (IP)**
- **Allowance for an international presentation (TIP)**
- **Residency grants**
- **Operational subsidies for arts organisations**

Professional organisations, arts workers (including programmers and curators), and artists (including designers and architects) can apply for subsidies within the Arts Decree. Some instruments are available to everyone, others only to artists. The following disciplines are considered: performing arts, music, visual and audio-visual arts, architecture, design, and all mixed forms as well as transdisciplinary and cross-sectoral approaches. **The criterium of being 'professionally active' is judged on a case-by-case basis.**

For other arts disciplines, support is available from **Flanders Literature** and the **Flemish Audio-visual Fund**, amongst others.

In this information manual we will look more closely at Allowances for international presentations (TIP for short), International presentation projects (IP for short), and residency grants.

## KIOSK

Subsidies within the Arts Decree have to be applied for in KIOSK. Create an account as soon as possible. It's best not to procrastinate in order to avoid stress in case of technical issues.

[kiosk.vlaanderen.be](https://kiosk.vlaanderen.be)

If you have a Belgian national registration number or BIS number, you can create an account using one of six digital keys: eID and card reader, the Itsme app, confirmation code via mobile app, confirmation code via text, federal token, or alfa-windows-account.

Foreign organisations or nationals without a Belgian national registration or BIS number can create a new login and password. To apply as a foreign national or organisation, register as a new user. Take into account that it can take up to 10 days to receive your login and password.

After you have logged in, choose on whose behalf you want to register: as a natural person, board member of an association, or other statuses. Then select "files" and "new file" to start your application.

Then select 'Kunstendecreet van 23 april 2021: Allowance for an international presentation' for TIP, 'Kunstendecreet van 23 april 2021: Internationaal presentation project' for IP, or 'Kunstendecreet van 23 april 2021: residentiebeurs' for residency grants.

Applying for TIP or residency grants as an individual is **only** possible as a natural person. Applying for IP as a natural person is only possible if you are not a sole proprietor; sole proprietors must register with their enterprise number. Organisations that want to apply for TIP or IP need to have a legal entity. Residency grants cannot be applied for by

organisations. All practical information about using KIOSK can be found in the [KIOSK manual](#). In case of further questions about KIOSK, contact the DCJM via this [contact form](#).

## (SUB)DISCIPLINES ARTS DECREE

### Disciplines

TIP, IP, and residency grants can be applied for within one or more disciplines. You must choose **at least one discipline and one subdiscipline** within KIOSK. Your selection indicates within which (sub)discipline your residency or presentation is situated. You can select multiple disciplines and subdisciplines: this will not affect your application. Make sure to only select those that feature substantially within your residency or presentation.

You can choose from the following disciplines:

- Architecture and design
- Visual and audio-visual arts and photography
- Performing arts
- Music
- Transdisciplinary and cross-sectoral arts

You can choose from the following subdisciplines:

- Architecture
- Design
- Visual/plastic arts
- Audio-visual arts
- Experimental media

- Sound art
- Photography
- Dance
- Theatre
- Musical theatre
- Pop
- Rock / Alternative
- Hip-hop / R&B
- Dance music
- Classical music
- Jazz
- Traditional music
- Performance
- Transdisciplinary arts
- Cross-sectoral arts

**Transdisciplinary arts** combine various arts disciplines to such an extent that they can no longer be distinguished or described separately in the final result. The boundaries between disciplines are therefore no longer relevant, and a new form of creation and performance arises.

In **cross-sectoral arts** there is an intensive collaboration between a specific arts discipline and partners who are active outside the arts, like health care, education, or science. This interaction brings about new forms of creation and performance.

## STEP-BY-STEP PLAN ALLOWANCE FOR INTERNATIONAL PRESENTATION (TIP)

### 1. What?

A TIP is awarded to presentations by artists or arts organisations that take place abroad or in Wallonia. The presentation must be publicly accessible and promoted publicly. The presentation can take the form of an exhibition, dance performance, theatre play etc. Readings by artists about relevant themes within the professional sector also qualify, as well as participation in arts fairs.

Besides **travel, accommodation, insurance and transport costs, materials and other costs incurred in relation to the presentation** are eligible for compensation. Only costs incurred by persons who are actively involved in the public part of the presentation can be accounted for. This means that costs incurred by visual artists whose works are presented, dancers, musicians, actors on stage etc. are eligible, while those of managers, directors, curators, dramaturges or technicians are not. Additionally, costs incurred during the **creation** of the presented work are **not eligible**.

You can apply for a **maximum allowance of 7.000 euros**.

### 2. Are you eligible?

**TIP** is for **individual artists, artist collectives** or **arts organisations** (associations or partnerships) that organise a presentation abroad. If several individual artists take part in an international presentation, they each need to apply for a TIP separately. An arts collective can receive one TIP together, but the application must be submitted by one of the artists or

by an organisation, both of which must be based in Flanders or the Brussels Capital Region.

Artists, collectives, and organisations that present their work abroad can receive a maximum of two TIP grants per financial year, regardless of who submits the application.

TIP can be combined with other subsidies within the Arts Decree as long as applications are for separate initiatives. Organisations that receive an operational subsidy of more than 400.000 euros are not eligible for TIP.

### 3. Application deadline

TIP can be applied for throughout the year, at least 2 months and at most 12 months before the presentation date. Take into account that decisions are made at the end of the month following the month of submission, and are only communicated after that. It can therefore take up to two months before you know whether your allowance was granted.

Applications submitted after the deadline will only be considered acceptable in cases of force majeure and with a valid reason. You can submit your justification in KIOSK under 'zelfprofilering' (profile). Select the option for applying for a TIP less than two months before the presentation and explain the reason for doing so. In the 'artistieke plannen' (artistic plans) section, upload documents that provide evidence of why you were unable to apply within the deadline.

### 4. Prepare your application

An application dossier for TIP must be created and submitted in KIOSK.

The TIP application can be submitted by anyone involved in the international presentation: the artist or organisation involved, an arts worker involved (booker, curator, programmer, ...) or the foreign institution where the presentation will take place.

When creating your application, take into account the **formal** requirements set by the Department. You can find these in KIOSK. If you exceed the maximum number of characters or maximum file size, your application will be inadmissible.

Applications by individuals and organisations based in Flanders or Brussels must be submitted in Dutch as decreed by language laws. If the application is submitted by the foreign presentation institute, it can be in English.

This manual focuses on the **content** side of grant and subsidy applications. The entire application is done through KIOSK.

Fill out the following items in KIOSK:

- Personal profile
- Discipline
- Subdiscipline
- Artistic plans
- Budget
- Subsidy conditions

Your budget must be uploaded in KIOSK and has no formal requirements (Excel, Word or PDF). If you have questions about the budget, contact Cultuurloket. They provide business support for the cultural sector: [cultuurloket.be](http://cultuurloket.be).

## 5. Criteria

A TIP is assessed by the following artistic criteria:

- Quality of the international presentation
- Quality of the work of the involved artist(s)

There is also a business assessment criterion, which should be presented in the budget according to the following conditions:

- All revenue and expenses must be clearly detailed and accounted for.
- They must be clear and realistic
- The source of income and expenses must be explained

For budget questions, contact [Cultuurloket](#).

## 6. Artistic plans

When creating your artistic plans, take into account the artistic assessment criteria mentioned above.

Describe the involvement of the artist or organisation with the Flemish arts sector. You can demonstrate this involvement through previous presentations or collaborations within the professional Flemish or Brussels arts sector or a discussion thereof in artistic review publications. Only focus on what you deem important for your application. Any additional information can be added in your artistic CV or as additional documentation under an online link. Make sure the link is easily accessible and publicly viewable. Avoid including links to Google Drives or social media, which require the viewer to log in first.

Provide a concise summary of your plans for the presentation. Describe why the presentation or its location offer added value within your professional career or for the Flemish arts sector.

Upload the mandatory document that evidences your invitation to the international presentation. This can be a statement of intention or a contract, but a flyer, poster or online announcement of the presentation can also be sufficient. The following information must be

included in the document: name of the organiser, date of the presentation, location of the presentation, artist(s) or arts organisation(s) that will be presenting, and ideally a date for the statement of intention.

## 7. Assessment and approval: steps

In the first phase of the assessment, the administration checks whether the application has been submitted on time, completely, and according to the correct formal requirements – in other words, whether it is admissible. You will receive a notification at the latest 15 days after your submission stating whether the application is admissible. If your application is declared admissible, the administration of the Department Culture, Youth and Media will draw up a recommendation and decide whether the submitted applications are accepted.

It can take up to 2 months from your date of submission before this decision is communicated through KIOSK.

You can find more information about how the assessment is made in the application manual published by the Department Culture, Youth and Media on page 13, under ‘Assessment’:

*Application manual for an Allowance for international presentation*

After the announcement and signing of the decision about applications, the awarded sum is **paid in full immediately.**

As an individual, you can request for your project subsidy to be paid to a legal entity (organisation), which can be beneficial depending on your social status: subsidies can be taxed via personal income tax. **Important: if you want your TIP to be paid to an organisation (what we call ‘toelagetrekker’ / recipient organisation), you need to detail this in your application.** This cannot be arranged after the subsidy is granted. Read more about using a grant recipient at: [juistisjuist.be](http://juistisjuist.be)

If awarded a TIP, you must display the Flemish Community logo on all your communication.

## 8. After approval: reporting

You must submit your accountability report at the latest 2 months after the indicated end date **of your TIP** in KIOSK. This report consists of a content report and a declaration of honour stating that you have used the subsidy for the purpose it was granted for.

In the content report, you must justify any differences between your plans and their execution. You must also explain how the TIP has contributed to your professional development or that of the artist(s) involved.

## STEP-BY-STEP PLAN SUBSIDY FOR AN INTERNATIONAL PRESENTATION PROJECT (IP)

### 1. What?

An IP offers financial support for the presentation of new or pre-existing arts productions abroad.

The location of the presentation must have international renown. When assessing applications, the committee will take into account prioritised countries and regions in the Flemish international arts policy. For the 2021-2025 period, the following countries and regions were designated a priority:

- the French-speaking and German-speaking Belgian communities
- neighbouring countries (the Netherlands, Germany, France, and the UK) and Ireland
- strong regions including Catalonia, the Basque country, Scotland, and Wales

- the Nordics (Denmark, Finland, Norway, Sweden) and the Baltics (Latvia, Estonia, and Lithuania)
- Italy and Austria
- the North American major cities that are important export destinations for the arts, but that due to their size and the nature of the market (strong Anglo-Saxon focus) are mainly accessible to bigger players
- South Africa, as a long-term partner country with culture as a major focal point of the collaboration
- Morocco

The various working areas of the Diplomatic Representatives of Flanders are also part of the geographical focus.

The maximum sum is 50.000 euros. An IP covers at least the costs related to presenting the artists' work abroad.

## 2. Are you eligible?

**IP** is available to both **individual professionals** (artists) and **arts organisations** (associations or companies).

The artist or organisation that will be presenting internationally and for whom the IP application is submitted, must be based in Flanders or the Brussels Capital region. An arts production or project can only receive an IP subsidy once.

An IP can be combined with other subsidies within the arts decree as long as they are for separate initiatives. Organisations that receive an operational subsidy of over 400.000 euros cannot apply for an IP.

### 3. Application deadlines

Depending on the start of your IP, applications must be submitted by the following deadlines.

- Project start between 1 May and 31 July:  
deadline **31 January** of the same year.
- Project start between 1 August and 31 October:  
deadline **30 April** of the same year.
- Project start between 1 November and 31 January:  
deadline **31 July** of the same year.
- Project start between 1 February and 30 April:  
deadline **31 October** of the previous year.

### 4. Prepare your application

An application dossier for an IP must be created and submitted in KIOSK.

The IP application can be submitted by anyone involved in the international presentation: the artist or organisation involved, an arts worker involved (booker, curator, programmer, ...) or the foreign institution where the presentation will take place.

When creating your application, take into account the **formal** requirements set by the Department. You can find these in KIOSK. If you exceed the maximum number of characters or maximum file size, your application will be deemed inadmissible.

Applications by individuals and organisations based in Flanders or Brussels must be submitted in Dutch as decreed by language laws. If the application is submitted by the foreign presentation institute, it can be in English.

This manual focuses on the **content** side of subsidy applications. Besides the dossier, which you fill out directly in KIOSK, you'll have to upload a mandatory budget ('cijferbijlage / annex on figures'). You can download the template for Dutch applications under the item 'Hoe aanvragen' on [vlaanderen.be](http://vlaanderen.be) and for English applications on [vlaanderen.be](http://vlaanderen.be).

If you have questions about the budget, contact Cultuurloket. They provide business support for the cultural sector: [cultuurloket.be](http://cultuurloket.be).

Fill out the following items in KIOSK:

- Personal profile
- Discipline
- Subdiscipline
- Artistic plans
- Budget
- Subsidy conditions

## 5. Criteria

An IP application is assessed by the following criteria:

- Quality of the work presented
- Quality and renown of the presentation location
- Whether the budget is reasonable and realistic
- Relevance of the initiative for the arts landscape
- Degree to which the project supports the international cultural policy in prioritised countries and regions

## 6. Artistic plans

When creating your artistic plans, take into account the assessment criteria mentioned above.

Describe the arts production that will be presented and explain the choices of the artists or arts organisations that create the presentation. Add information about what will be presented and why the people or organisations involved provide added value. Also describe the involvement of the artist or organisation with the Flemish arts sector. You can demonstrate this involvement through previous presentations or collaborations within the professional Flemish or Brussels arts sector or a discussion thereof in artistic review publications. Only focus on what you deem important for your application. Any additional information can be added in your artistic CV or as additional documentation under an online link. Make sure the link is easily accessible and publicly viewable. Avoid including links to Google Drives or social media, which require the viewer to log in first.

Explain how the presentation will take place and why you chose this particular location. Keep into account the assessment criteria related to quality and renown of the location as well as the prioritised regions and countries. It's not a must for the location to be in one of these regions, but it helps support your argument for receiving a subsidy. The renown of the location can concern international fame or a specific expertise within certain disciplines or aspects of the international arts.

Upload the mandatory statement of engagement from the international presentation location, as well as any statements of intention for collaboration if applicable.

## 7. Assessment and approval: steps

In the first phase of the assessment, the administration checks whether the application has been submitted on time, completely, and according to the correct formal requirements – in other words, whether it is admissible. You will receive a notification at the latest 15 days after your submission stating whether the application is admissible. If your application is declared admissible, the assessment commission will draw up a recommendation. The assessment committee consists of a pool of experts. Find more information [here](#).

Based on the assessment committee's advice, the minister decides on which IP applications are accepted. This decision is communicated via KIOSK at the latest 3 months after the submission deadline.

You can find more information about the assessment procedure in the IP Manual ([\*Draaiboek Internationale presentatieprojecten\*](#)).

**An IP of up to 15.000 euros** is paid in full after the announcement of the subsidy allocation. In the case of **an IP of more than 15.000 euros**, an advance of 90% (70% for foreign applicants) is paid after the allocation decree is signed. The remaining 10% (30% for foreign applicants) is paid out after the final financial report has been checked by the administration.

As an individual, you can request for your project subsidy to be paid to a legal entity (organisation), which can be beneficial depending on your social status: subsidies can be taxed via personal income tax. A good business support structure is also valuable, and you can't pay yourself a wage if the IP subsidy is transferred to your personal account.

**Important: if you want your subsidy to be paid to an organisation (what we call 'toelagetrekker' / recipient organisation), you need to detail this in your application.**

This cannot be arranged after the subsidy is granted. Read more about using a grant recipient at: [juistisjuist.be](http://juistisjuist.be).

If awarded an IP subsidy, you must display the Flemish Community logo on all your communication.

## 8. After approval: reporting

You must submit your accountability report at the latest 2 months after the indicated end date **of your IP** in KIOSK. An accountability report for a project subsidy consists of a content report, which you fill out on KIOSK, and a financial report.

The documents required for the financial report can be found at this link under the item 'verantwoording': [vlaanderen.be](http://vlaanderen.be).

## Differences TIP and IP

The 'Allowance for International Presentations (TIP)' and 'International Presentation Project (IP)' are both available for presentations in Wallonia or abroad, by artists or arts organizations from Flanders or Brussels. However, their coverage differs.

TIPs are intended for pre-existing arts productions that have been invited abroad for a presentation. A TIP can be considered a travel subsidy available to cover costs when there is an insufficient budget.

An IP is available for pre-existing or new arts productions that have planned an international presentation and involve a project. The project aspect can encompass the scale of the

presentation, going on tour, creating a new arts production with an international premiere, and more. IPs are, therefore, project subsidies that can cover any costs related to organizing an international presentation."

## STEP-BY-STEP PLAN RESIDENCY GRANTS

### 1. What?

A residency is aimed at offering artists time and space outside of their familiar geographic environment to work on the development of their body of work and to build new and/or international networks. The emphasis within the Arts Decree for residencies is on development and networking, not on the creation of new work or productions.

Within residency grants, a distinction is made between international residencies that the Flemish Government has an **agreement** with, and (inter)national residencies that it has **no agreement** with.

In the case of an **international residency with agreement**, the artist receives a **predefined sum to cover the cost of living and travel**. Some residences provide an additional budget for the realisation of the development. For **(inter)national residencies without agreement**, a **maximum sum of 10.000 euros** can be allocated.

International residencies **with agreement** are the following:

- Cité Internationale des Arts (France)
- Isola Comacina (Italy)\*
- Academia Belgica (Italy)

- AIR Berlin Alexanderplatz (Germany)
- Ujazdowski Castle Centre for Contemporary Art (Poland)
- Jan van Eyck Academie (the Netherlands)
- Residency Unlimited (USA)
- Le 18 (Morocco)
- Art Hub Copenhagen (Denmark)
- TOKAS - Tokyo Arts and Space (Japan).

(\*) Residentie Isola Comacina is temporarily unable to host residencies due to renovations.

A residency without agreement must fulfil the following conditions:

- Possess a legal entity and offer residencies
- If the residency location is in the Dutch-speaking community or the bilingual Brussels-Capital territory, offering residencies has to be a structural part of the organisation's operations. You can evidence this by including a link to open calls for residencies offered by the organisation, or to information on their website about residencies. The assumption is that organisations who offer structural residencies also communicate this as such.
- You must show that you have been selected by the organisation for a residency.

## 2. Are you eligible?

A **residency grant** can only be awarded to individual **artists or designers** active within the professional arts. Designers include graphic designers and architects. Residency grants cannot be applied for by collectives of artists, arts workers, or organisations.

Nationality is irrelevant for a residency grant application, but there must be a **demonstrable link with the Flemish Community**. The artist must be professionally active and involved in activities within the arts sector of the Flemish Community.

An artist can apply for a residency grant multiple times, but can only receive one once per calendar year. Organisations that offer residencies without an agreement with the Flemish government can host artists with a residency grant up to 5 times per calendar year. Make sure to check this with the organisation when you want to apply for a residency grant.

Residency grants, project subsidies and grants cannot be combined if their terms overlap and if they are applied for by the same applicant. It's fine to apply for a subsidy within the Arts Decree if you currently have a subsidised project or grant running, as long as the initiative you are applying for starts after the current project or grant ends. TIP and IP can be combined with other subsidies within the Arts Decree, as long as they are for separate initiatives.

### 3. Deadlines

Residency grants without agreement can be applied for at any time, at least two months and at most 12 months before the residency starts. Keep into account that decisions are made at the end of the month after the month you submit your application in. It can therefore take up to a maximum of two months before you are notified of whether your application was successful.

Residency grants with agreement have the following deadlines:

- **Academia Belgica (Italy)** 5-month residency from September to January:  
Deadline 1 March of the same year
- **AIR Berlin Alexanderplatz (Germany)** 4-month residency from May to August:  
Deadline 1 November of the year preceding the residency

- **Art Hub Copenhagen (Denmark)** 5-month residency from September to January:  
Deadline 1 March of the year the residency starts
- **Cité Internationale des Arts (France)** 2- to 3-month residency throughout the year:  
Deadline 1 July of the year preceding the residency
- **Isola Comacina (Italy)** is temporarily unable to host residencies due to renovations.
- **Jan van Eyck Academie (the Netherlands)** 6-month residency from November to April: Deadline 1 May of the same year
- **Le 18 (Morocco)** 2-month residency from October to November:  
Deadline 1 April of the same year
- **Residency Unlimited (USA)** 4-month residency from August to November: Deadline 1 February of the same year
- **TOKAS - Tokyo Arts and Space (Japan)** 3-month residency from May to July:  
Deadline 7 November of the year preceding the residency
- **Ujazdowski Castle Centre for Contemporary Art (Poland)** 3-month residency from March to May: Deadline 1 September of the year preceding the residency

#### 4. Prepare your application

You must create and submit an application dossier for a residency grant in KIOSK. Select which residency you wish to apply for under the item 'residentieplek' in KIOSK. If you want to apply for a residency without agreement with the Flemish government, select '12 een andere residentieplek'.

When creating your application, take into account the **formal** requirements set by the Department. You can find these in KIOSK. If you exceed the maximum number of characters or maximum file size, your application will be deemed inadmissible.

Applications for residency grants must be submitted in Dutch as decreed by language laws, except for the following residencies with agreement that must be applied for in English: AIR

Berlin Alexanderplatz (Germany), Ujazdowski Castle Centre for Contemporary Art (Poland), Residency Unlimited (USA), Le 18 (Morocco), Art Hub Copenhagen (Denmark) and TOKAS - Tokyo Arts and Space (Japan).

This information manual focuses on the **content** side of subsidy applications. Fill out the entire application in KIOSK. Under 'location of residency', upload the mandatory document proving that you have been admitted, invited, or selected for a residency in the case of a residency without agreement.

Fill out the following items in KIOSK:

- Personal profile
- Discipline
- Subdiscipline
- Residency location
- Residency period
- Artistic plans
- Budget
- Subsidy conditions

When applying for a residency without agreement, you must upload a budget in KIOSK. This can be free-form (Excel, Word, PDF). For a residency with agreement, you can leave the item 'begroting' (budget) blank.

If you have questions about the budget, contact Cultuurloket. They provide business support for the cultural sector: [cultuurloket.be](http://cultuurloket.be).

## 5. Criteria

A residency grant is assessed by the following artistic criteria:

- The quality of the artist's work
- The added value of the residency for the practice of the artist, with specific focus on chances for international networking

If you apply for a residency without agreement with the Flemish government, the additional assessment criteria are as followed:

- Quality and international renown of the residency location
- Quality of the workplace and support offered by the hosting organisation

Take into account the various conditions associated with each residency location, which you can find on the website of the Department for Culture, Youth and Media. Click the name of each residency location: [vlaanderen.be: residentiebeurzen](http://vlaanderen.be/residentiebeurzen)

An additional business assessment criterium applies only to residencies without agreement and should be reflected in your budget:

- All revenue and expenses must be detailed
- They must be clear and realistic
- The origin of revenue and expenses must be explained

For budget questions: contact Cultuurloket!

## 6. Artistic plans

When creating your artistic plans, take into account the assessment criteria mentioned above. Describe how you are professionally active. You can demonstrate this through previous presentations or collaborations within the professional (inter)national arts sector or a discussion thereof in artistic review publications. Only focus on what you deem important for your application. Any additional information can be added in your artistic CV or as

additional documentation under an online link. Make sure the link is easily accessible and publicly viewable. Avoid including links to Google Drives or social media, which require the viewer to log in first.

Clarify your plans for your residency and explain how the residency location adds value to your work. Keep in mind the artistic criteria listed above.

## 7. Assessment and approval: steps

In the first phase of the assessment, the administration checks whether the application has been submitted on time, completely, and according to the correct formal requirements – in other words, whether it is admissible. You will receive a notification at the latest 15 days after your submission stating whether the application is admissible. If your application is declared admissible, the administration of the Department for Culture, Youth and Media will draw up a recommendation for applications regarding residencies without agreement.

For residencies with agreement, the residency location in question is involved in the assessment of the applications, except for Academia Belgica, Isola Comacina (Italy) and Cité Internationale des Arts (France). These 3 residencies are only assessed by the Department, because they do not offer intensive support during the residency.

Based on the advice from the relevant actors, the administration decides on which applications are accepted. It can take up to 2 months after the date of your submission for this decision to be communicated via KIOSK, so make sure to apply in good time!

After the announcement and signing of the decision about the applications for residency grants, the awarded sum is **paid in full** immediately. A grant can only be awarded to

individual artists and is tax-free, because it is paid out to an artist without any obligation to show results.

If awarded a residency grant, you must display the Flemish Community logo on all your communication.

## 8. After approval: reporting

You must submit an accountability report at the latest 2 months after the indicated end date of your residency grant in KIOSK. This consists of a content report detailing how the residency has contributed to your professional artistic development.

## ALSO IN THE ARTS DECREE

Besides TIP, IP, and residency grants, the Arts Decree offers other interesting short-term subsidies:

- grants for artists
- project subsidies

Multiple short-term subsidies **cannot be combined**, even if they concern different projects, except for TIP and IP.

You can find the information manual for these grants and project subsidies on our website or request it at [advies@kunsten.be](mailto:advies@kunsten.be).

## ABOUT FLANDERS ARTS INSTITUTE

Flanders Arts Institute is the Flemish support organisation for the professional arts in three disciplines: visual arts, performing arts, and classical music. Besides exchange, image building, international promotion, innovation, and development, providing information is a central tenet of Kunstenpunt's work. We inform you about arts policy, subsidies, and various themes that are important in the arts landscape.

Visit the Flanders Arts Institute advice page: [kunsten.be](https://www.kunsten.be)

If you have specific questions, you can reach us at [advies@kunsten.be](mailto:advies@kunsten.be)

You can also join our weekly Morning Coffee where you can talk to us directly. Everyone is welcome, no appointments necessary. More information at [this link](#).

On Mondays, Wednesdays and Fridays you can call the following number for information and advice between 2pm and 5pm: +32 495 76 20 62

### Partners

[Cultuurloket](#) offers business support for the cultural sector.

[VI.BE](#) is the point of contact for artists and the music sector.

The [Flanders Architecture Institute](#) is the main point of contact for information about architecture in Flanders.